

Getting started in a CCCOnline course

Who is CCCOnline?

Colorado Community Colleges Online (CCCOOnline) an online organization that partners with the Colorado community colleges. The Colorado Community College System (CCCS) is made up of 13 community colleges across the state. CCCOnline works as an online conduit, providing the service of delivering online courses for the Colorado Community Colleges and Dawson Community College in Glendive, Montana. CCCOnline courses are accredited through our partner colleges. CCCOnline offers students another learning option that can complement their on-campus experience. By offering CCCOnline courses, the community colleges are able to offer their students courses and programs that they may not be able to offer individually.

Your First Steps --- Decide on Your Home College

- ☐ • Choose a home college that offers the degree or certificate program that you want to pursue (not all programs are offered at every college).
- Consider one that is close to your home or easily accessible for you in case you need to visit the campus to talk to an advisor, pay a tuition bill or any other reason.
- If you are an out-of-state student and have no restrictions on which college you choose, visit the different CCCS Home College websites to find the one that fits your needs the best.

APPLY to Your Home College

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| ☐ Complete the Online College Application. Select "Apply Now." Your application may take 2-5 business days to be processed by the Home College. They will send an acceptance letter to your email address (if provided) | http://www.cconline.org/apply/ |
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After You Receive Your Acceptance Letter -

Here are some things that need to be done through your Home College

Students utilize their Home College for Enrollment, Advising, Registration, Accuplacer™ placement tests, and Computer Lab related help.

- Complete the Accuplacer test or submit your ACT/SAT scores to your home college (*or provide them with a previous college transcript.*)
- Seek guidance through an Academic Advisor at your home college – they can also provide you information about transferring applicable credits.
- Complete any necessary orientations that may be required by your home college.
- Activate your Student Email Account – this is the official communication method for CCCS.
- Register for CCCOnline courses through your home college portal.
- Apply for Financial Assistance and COF (*if applicable*) through your home college.
- Contact Disability Services (*if needed*) to request any academic accommodations.
- Pay your tuition and fees directly to your home college by their deadlines to avoid being dropped from your CCCOnline courses for non-payment.
- Access your student records through your home college portal, where you can request a transcript that will reflect your final grade once you complete a CCCOnline course.

After You Register for a CCCOnline Course

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| ☐ Check our website to see what textbooks and course materials may be required for your CCCOnline course(s). Keep in mind that some online courses require a Lab Kit. Contact mailto:bookstore@cconline.org for additional information. | http://www.cconline.org/books/
http://www.cconline.org/wp-content/uploads/2014/12/LAB-KIT-FAQ.pdf
bookstore@cconline.org |
| ☐ Review our Academic Calendar so you know when your CCCOnline course begins. Be aware of any payment deadlines set by your home college and pay your tuition promptly to avoid being dropped from your CCCOnline course(s) for non-payment. | http://www.cconline.org/important-academic-dates/ |
| ☐ Make sure you have activated your Student Email Account through your home college and then watch for our Welcome Email explaining more about accessing your CCCOnline course(s). | |
| ☐ Approximately one week before your CCCOnline course begins, watch for our Email explaining how you can Self-Register in our Essentials of Online Learning (online orientation) | |
| ☐ Consider watching this brief video that demonstrates How-To navigate your CCCOnline course. | http://media.cconline.org/ccco/CenterforAcademicExcellence/Tutorials/Students/StudentWelcomeVideo2014/StudentWelcomeVideo2014.html |
| ☐ On the first day, you will be able to access your CCCOnline course via the student portal on your home college website. | |